

**WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS
GUIDELINES FOR CONTINUING EDUCATION**

July 2010

GENERAL INFORMATION

All Licensed Psychologists must complete **20** Continuing Education hours every 2 years to renew their West Virginia licenses. **Ten of these hours must be from APA or NASP-approved providers of continuing education credits and three hours must be in ethics.**

Licensed School Psychologists are required to obtain **30** hours of Continuing Education Units every 3 years. **Fifteen of these hours must be from APA or NASP approved providers of continuing education credits and three of these hours must be concerning ethics.** Any sessions offered by WVSPA, WVPA, APA, or NASP are automatically approved. If a licensed School Psychologist is also a Nationally Certified School Psychologist (NCSP) through NASP, his or her license is automatically renewed upon presentation of appropriate documentation (i.e., NASP issued card with NCSP number).

***Dually Licensed Psychologists** must obtain 3 CE hours per cycle, 3 hours per renewal period, in their secondary area of practice which will be included in the requirements above for Licensed Psychologists.

Supervised-Psychologists must obtain 10 hours of continuing education per year with 1.5 of these hours in ethics.

There are a variety of options to obtain continuing education hours, which are identified below. Each psychologist is responsible for obtaining proof (certificates/forms) from the provider so that if/when there is an audit at license renewal time, there will be appropriate documentation. Three (3) hours of ethics continuing education hours must be included with each renewal.

A. BASIC PROGRAM SOURCES:

1. These CE program sources never need pre-approval by the Board. - All forms of programs approved by APA, CPA, WVPA, WVSPA, NASP, State or Regional Boards or Associations of Psychology.
2. Psychological topics presented by psychologists.
3. Programs of a clearly psychological nature, presented by recognized mental health professionals with demonstrated competencies in their fields.

B. POST GRADUATE COURSES:

Licensed psychologists/licensed school psychologists who successfully complete grades A, B, or passing for a graduate psychology course from a regionally accredited graduate institution with grades of A, B, or credit or pass (for courses graded credit(pass)/no credit(fail)), may apply such credits towards their continuing education requirements. Each graduate credit hour completed can be counted as one hour of CE. The full mandated CE credits (equal to 10 CE hours/year) may be acquired from graduate level course work. This will not negate the mandated three (3) hours of ethics CEU's required every two (2) years.

C. PROFESSIONAL PRESENTATIONS:

Licensed psychologists and School Psychologists may receive up to ten (10) hours CEU **per renewal cycle** for providing formal psychological presentations to professional groups. One (1) credit hour for each presentation hour for the initial time the presentation is made.

See the back of this sheet for additional information.

D. PUBLICATION IN PEER REVIEWED JOURNALS OR TEXTS:

Licensed psychologists may receive up to six (6) hours CEU's **per renewal cycle** for having published a peer reviewed article that appears in a recognized psychological publication, book, chapter of a book, or journal. Publications must be documented by appearing in works by recognized publishers of psychological studies/data.

E. LIMITED CEU's (Up to 10 CE hours per renewal period):

Grand rounds from a medical institution with a clearly psychological focus.

F. SPECIAL ARRANGEMENTS REQUIRING PRE-APPROVAL AND CERTIFICATE OF COMPLETION WILL BE NEEDED FOR:

1. Interactive television seminars at the graduate level.
2. Successful completion of relevant non-graduate level college classes not being taken for graduate credit.
3. **Programs which do not clearly meet any of the categories described in these Guidelines require prior approval, which must be obtained at least three (3) weeks in advance of the program. Special program approval will not be given retroactively.**

ALL LICENSEES MUST OBTAIN AT LEAST 50% OF THEIR CE HOURS FROM APA OR NASP APPROVED PROVIDERS.

PROGRAM PROVIDERS:

SEND COMPLETE INFORMATION ON PRESENTER(S), TOPICS, SCHEDULE, AND CREDIT REQUESTED **AT LEAST THREE WEEKS PRIOR TO PROGRAM PRESENTATION. DUE TO THE NEED TO REVIEW PROGRAM DESCRIPTIONS AND SUPPORTING MATERIALS, PHONE INQUIRIES ARE NOT SUFFICIENT; REQUESTS MUST BE IN WRITING.** You may call or email to request appropriate forms.

PROGRAMS WHICH ARE NOT CLEARLY PSYCHOLOGICAL IN NATURE AND/OR NOT PRESENTED BY A PSYCHOLOGIST MAY NOT BE APPROVED FOR CONTINUING EDUCATION HOURS.

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