



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Bureau for Children and Families  
Commissioner's Office

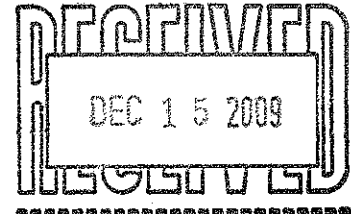
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Patsy A. Hardy, FACHE, MSN, MBA  
Cabinet Secretary

Joe Manchin III  
Governor

December 9, 2009

Ms. Tina M. Yost, President  
The West Virginia Board of Examiners of Psychologists  
Post Office Box 3955  
Charleston, West Virginia 25339



Dear Ms. Yost:

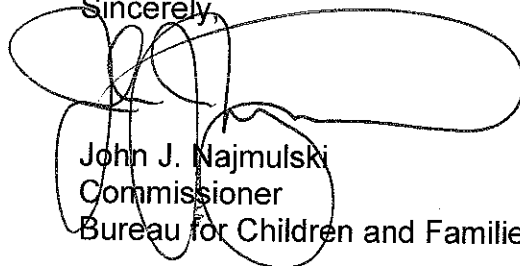
This correspondence is in regards to concerns raised in our meeting with Board members on October 23, 2009. Listed below are responses/clarifications to several key points that came out of the meeting:

1. The Bureau for Medical Services (BMS) will continue to distribute notices regarding changes in Medicaid policy and procedures via the provider database maintained by APS Healthcare, who is the agent for the Department of Health and Human Resources (DHHR). BMS will also simultaneously inform the WV Psychology Board directly to assist in the dissemination of any announcements. Psychologists should be aware that they are responsible for formally apprising APS of any changes to their contact information via the attached Provider Registration form.
2. The Bureau for Children and Families (BCF) is currently devising a training course for Child Protective Services and Youth Services workers regarding what they can/should expect from a psychological evaluation and what they can/should request from a psychologist. We will share the training with providers when it is completed.
3. DHHR and APS representatives will be happy to participate in the West Virginia Psychological Association's annual meetings as invited. The Board is asked to provide as much notice as possible so that this can be easily arranged and also provide the topic on which they would like DHHR/APS to speak.
4. DHHR expects psychologists to inform their patients who will have access to their evaluations and have the consumer sign a release to that effect.


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5. To receive payment for any evaluation that will be reimbursed by the Bureau for Children and Families, the provider must submit completed copies of the Demographic Form, Breakdown of Evaluation Components Form (both attached), and submit the entire report of the completed evaluation to APS Healthcare to the attention of Cherie Cowder. Providers may submit this information securely via the APS secure email system (once a provider account has been established) or via secure fax (304) 343-1198. These guidelines will help providers and the State to meet the mandates in WV Code §49-7-33.
6. The flowcharts for both 90899 and the BCF/YS evaluations have been streamlined and are attached.

Sincerely,



John J. Najmulski  
Commissioner  
Bureau for Children and Families



Nancy V. Atkins, RN, MSN, NP-BC  
Commissioner  
Bureau for Medical Services

JJN/NA:dmr  
Attachments

C: Patsy A. Hardy