

WV Board of Examiners of Psychologists
Meetings: Thursday and Friday, September 28-29, 2006
Location: Canaan Valley Resort and Conference Center, Davis, WV

Present: Martin Amerikaner, Ph.D., President; Thomas Stein, Ed.D., Secretary; Robert Childers, M.A., School Psychologist Coordinator; Lois Merritt, Lay Member; Lane Wagaman, Ed.D., Supervision Coordinator; Diane Mufson, MA, CE Coordinator; Jeffrey Harlow, Ph.D., Executive Director; Kathleen Lynch, Administrative Assistant

Absent: None

Public Present: None

Thursday Call to Order – 7:30 p.m. Friday Call to Order – 4:30 p.m. Dr. Amerikaner

Past Minutes Approved

Motion: Ms. Merritt moved that the minutes from 4/21/06, 5/31/06, 6/2/06, 7/24/06, 8/25/06 and 9/6/06 be approved. **Second:** Dr. Wagaman **Vote: Unanimous**

Agenda Items

Old Business - None

Financial Review

- Ms. Lynch reviewed the Board's finances.

Staff Salary

- **Motion:** Mr. Childers moved that the Board enter Executive Session. **Second:** Ms. Mufson.
- **Vote: Unanimous**
- **Motion:** Mr. Childers moved that the Board exit Executive Session. **Second:** Ms. Mufson.
- **Vote: Unanimous**
- **Motion:** Ms. Merritt moved that the salary of Kathleen Lynch, Administrative Assistant for the Board be raised to a total of \$31,000 and in addition the Board will include health insurance coverage. **Second:** Ms. Mufson **Vote: Unanimous**

Board Elections

- **Motion:** Ms. Merritt moved that Dr. Amerikaner remain in the office of Board President and Dr. Stein remain in the office of Board Secretary. **Second:** Dr. Stein **Vote: Unanimous**

Ethics Investigation Timelines

- A report was given by Ms. Lynch concerning ethics inquiry timelines.
- **Motion:** Ms. Merritt moved that, in light of the 2006 WV Legislative Regulatory Board Report, the stipulation of the ethics investigator having "60 days" to review and investigate an ethical inquiry described in Title 17, Series 4.5.14. be amended to a period of "6 months" to review and investigate; and that the Board will file an Emergency Rule to facilitate this alteration. **Second:** Dr. Stein **Vote: Unanimous**
- **Motion:** Dr. Stein moved that the Board will develop and ethics investigation team of up to 4 investigators to assist Dr. Linton with investigations. Selection of investigators will be based on recommendations from Dr. Linton and Board Members. **Second:** Mr. Childers **Vote: Unanimous**
- **Motion:** Dr. Wagaman moved that investigators be paid a fee of \$400 for each completed investigation of ethical inquiries. **Second:** Dr. Stein **Vote: Unanimous**

Title 17 Series 2

- **Motion:** Dr. Stein moved that the changes to Title 17, Series 2, Procedural Rules be accepted and presented for public comment. **Second:** Dr. Wagaman **Vote: Unanimous**

New Business Meeting Dates

- December 1, 2006 in Charleston
- February 16, 2007 in Charleston
- April 13, 2007 in Flatwoods
- June 8, 2007 in Charleston
- September 27, 28, 29 at Pipestem State Park
- November 9, 2007 in Lewisburg

Oral Exam Dates

- Orals will be held on Tuesday October 24, 2006 starting at 4 p.m. at APT in Huntington, WV. Ten oral examinations will be conducted, and two 2-person examination teams will be formed to complete the examinations.
- Pam Jensen's oral will be conducted at the next Board meeting.

Web Page Updates

- Ms. Lynch to learn to perform updates before the next scheduled meeting.

New Business – None at this time.

Town Hall Meeting Preparation

- The Board prepared for WVPA's Town Hall Meeting

Reports

Secretary – Dr. Stein

- **Motion:** Dr. Wagaman moved that the application of Traci Berry, MA be denied due to her master's degree is a counseling degree and that once her doctoral degree is completed she will be approved as a supervised psychologist. **Second:** Ms. Mufson **Vote: Unanimous**
- **Motion:** Dr. Stein moved that the application of James Singer, Ed.D. be turned over to Dr. Harlow for his review and to report to the Board his analysis at the November meeting. **Second:** Dr. Wagaman **Vote: Unanimous**

CE Coordinator – Ms. Mufson

- Pointed out that CE seminars need to be displayed on our website.

School Psychology – Mr. Childers

- Reviewed a current school psychologist application.
- Noticed that the Board website may be missing some information.

Supervision Coordinator – Dr. Wagaman

- Dr. Wagaman reviewed the work of the Supervision Task Force; members include WVBEP, WVSPA and WVPA representatives. Criteria and a supervision contract were reviewed.

Executive Director – Jeffrey Harlow, Ph.D.

- **Motion:** Ms. Mufson moved that the Executive Director for the Board is authorized to review and approve/disapprove expansion of scope of practice requests for those candidates who received a Letter 1 at the time they were originally licensed. Requests for changes in scope of practice by candidates who received specific written limitations at the time they were licensed shall be approved by the full Board or its committee. **Second:** Mr. Childers **Vote: Unanimous**
- **Motion:** Dr. Stein moved that based on Dr. Harlow's report; the Board rescinds the limitation of conducting involuntary commitment evaluations in regards to the license of psychologist Karen Flynn, MA. **Second:** Dr. Wagaman **Vote: Unanimous**

Board Office – Ms. Lynch

- Licenses, Certificates, and travel vouchers were signed. The Board office is running smoothly.

Ethics

Motion: Ms. Merritt moved that the Board enter Executive Session to consider ethical issues. **Second:** Dr. Wagaman. **Vote: Unanimous**

Motion: Ms. Mufson moved that the Board exit Executive Session. **Second:** Mr. Childers. **Vote: Unanimous**

#2004-4

An update from Dr. Linton was reviewed.

#2004-10

An update from Dr. Linton was reviewed.

#2005-5 – Scott Gibb v. Sheila Rose, MS

Motion: Dr. Stein moved that the Board accept the recommendation of John Linton, Ph.D., Ethics Investigator for the Board with a finding of probable cause. A letter will be issued to offer a consent decree or a hearing.

Second: Ms. Mufson **Vote: Unanimous**

#2006-2

Tabled

#2006-3 – Stan K. Hickman v. Brenda Tebay, MA

Motion: Dr. Wagaman moved that the Board accept the recommendation of Dr. Linton, Ph.D., Ethics Investigator for the Board and find no violation. The Board shall issue an Educative Letter to Ms. Tebay.

Second: Ms. Merritt **Vote: Unanimous**

#2006-5 – Barbara Wilson v. Sharon McMillen, MA

Motion: Ms. Mufson moved that the Board accept the recommendation of Dr. Linton and find no violation.

Second: Mr. Childers **Vote: Unanimous**

#2006-7 – Clinton Hurley v. Dale Rice, MA

Motion: Dr. Stein moved that the Board accept the recommendation of Dr. Linton and find no violation and not within the Board's jurisdiction. **Second:** Ms. Mufson **Vote: Unanimous**

Adjourn

Motion: Ms. Mufson moved that the Board adjourn at 10:15 on Thursday and Friday Evenings. **Second:** Mr. Childers. **Vote: Unanimous**

Next Meetings

December 1, 2006 in Charleston
February 16, 2007 in Charleston
April 13, 2007 in Flatwoods

June 8, 2007 in Charleston
September 27, 28, 29, 2007 at Pipestem State Park
November 9, 2007 in Lewisburg